

Mulvane Public Library Board of Trustees Agenda

Monday, June 9th, 2025 5:30pm

408 N. 2nd Ave., Mulvane, KS 67110

Approved July 14th, 2025

I. Call to Order

- a. Call to Order at 5:32 PM by Treasurer
- b. Members Present - Madison Jurgensmeyer, Joel Pile, Tyler Miranda, Mandy Roderick, Cynthia Creamer, Rachal Harper, and Director Shanna Smith-Ritterhouse.

II. Public Comments- None.

III. Reading and Approval of May Minutes

- a. Tyler motioned to approve, Joel seconded. All in favor.

IV. Treasurer's Reports

- a. The bank provided a letter to account for a check mistakenly deposited so it would be accounted for with the auditors.
- b. Tyler motioned to approve, Madison seconded. All in favor.

V. Payment of Bills

- a. The Library will receive two more free months of service from Twin Valley due to an error during install. State Grant will be moved from Special Funds to General.
- b. Rachal motioned to approve, Joel seconded. All in favor.

VI. Library Director's Report

Updates and News:

- **Meetings.** Stephanie and I met with a potential fall intern from the Mulvane School District's careers program. The Mulvane Public Library hosted the Wichita Area Library Association Annual Meeting with Shanna, Bri, and Stephanie in attendance. Victoria attended the Mulvane Early Childhood Advisory meeting and a Big Truck Night planning/recap meeting.
- **Professional Development.** Shanna attended the webinar Responding to Awkward Situations in Youth Services. Stephanie attended the webinars Providing Mental Health Resources at Your Library and Reducing & Responding to Staff Stress & Trauma. Victoria attended the webinars Play as a Pathway to Positive Character Development in Young Children, If We Could Have Just 10 Minutes of Your Time- Public Library Workers!, and The Power of Rhythm: Singing, Dancing and Moving into Self-Regulation and Learning. Bri attended the webinar Living Room Conversations: Connecting Your Library Community Through Conversation.
- **Outreach.** Victoria provided library information to the KAKE TV morning show. Bri provided library information at Mulvane's Cowley Community College.

- **Building Maintenance.** The new alarm and door access system is being installed. The icemaker in the multipurpose room requires maintenance.
- **Budget Workshop.** The Library will participate in the City's Budget Workshop to share the Board's approved 2026 Library Budget.
- **Library Artwork.** The Library is displaying student artwork from the Mulvane School District from June through August.
- **Friends of the Mulvane Public Library.** The group hosted a table and sold items at the SRP Kick-Off Party and the Outdoor Movie.
- **Donations.** Local equipment owners donated time to showcase their vehicles at Big Truck Night. Mulvane Optimist Club donated time and hotdog dinners at the Big Truck Night event. Wichita Riding Academy donated time to share animals at the SRP Kick-Off Party. Wichita Homebrewers Organization donated time to host a program. Lori S. donated time to hang youth art. The Wichita Historical Society donated a local history book for the collection. The Mulvane Garden Club donated \$50 for garden books for the Library collection. Lori H. donated time to host Paws & Read. Jane's Landing donated coffee for the weekly Chat & Play Café. Leslie and Gunnar donated time for general volunteering. Summer Reading Program donations, primarily from the Storywalk, have resulted in a monetary sum of \$2,000 and an estimated in-kind amount of \$9,568. Donors in order of donation amounts (largest to smallest) include:
 1. City of Mulvane
 2. Let's Roll Derby
 3. Wendy's
 4. Freddy's Frozen Custard & Steakburgers
 5. Spangles
 6. Jane's Landing
 7. Carson Bank
 8. Twin Valley
 9. IdeaTek
 10. Luciano's
 11. QuikTrip
 12. Chick-fil-A
 13. Mulvane Family Med Centers- Dr. Comer
 14. Wichita Symphony Orchestra
 15. Sonic
 16. Wichita State Athletics
 17. Iron Jacket BBQ
 18. CC's Massage Style
 19. Mulvane Chamber of Commerce

20. Triumph Flower Co.
21. Laurie's Kitchen
22. Mulvane United Methodist Church
23. Mulvane Community Foundation
24. Mulvane Historical Museum
25. The Pact Tattoo
26. Dr. Hopwood (Dentist)
27. Main Street Boutique
28. Mulvane Mercantile
29. Lil' Deuce Scoop
30. Empire Tacos
31. Mulvane News
32. Casey's
33. TopGolf
34. Destiny Myers - ReeceNichols Real Estate
35. Music Theatre Wichita
36. Wichita Ice Center
37. Huckleberry Baked Goods
38. Damm Pharmacy
39. Wayman Oil

Upcoming Events and Programs:

- **Book Clubs.** Books with Bite will discuss *The Seven Husbands of Evelyn Hugo* by Taylor Jenkins Reid on Thursday, June 12th, at 6:30pm at Amy's Pizza. Books with Spice will discuss *Finding Home* by Emilia Finn on Thursday, June 19th, at 6:30pm in the large conference room. Fiction and Friends will discuss *The Women* by Kristin Hannah on Thursday, June 26th, at 6:30pm in the multipurpose room.
- **Social Media Book Club.** The Library also hosts a social media book club each month. It focuses on non-fiction (Facebook), and the current title is *Me* by Elton John.
- **Summer Storytimes.** Victoria is holding storytimes on Tuesdays at 10:30am and Fridays at 10:30am/11:30am. Tuesdays are geared towards preschool aged children and Fridays are for the littlest ones. In between Friday's storytimes there is the Chat & Play Cafe, a playtime for tots while parents and caregivers mingle.
- **Summer Discover & Play.** During the summer, this session takes place from 11am-12pm following the summer storytime on Tuesdays.
- **Weekly Crafts.** Crafts for children and teens are available weekly.

- **Kid Zone.** During the Summer Reading Program, every Thursday at 11am kids in grades K-5 are invited to create art from around the world at the Library.
- **Paws and Read.** Join Lori and her dogs and cats for our Paws and Read program! Children can practice their reading skills with trained therapy dogs. Studies have shown that children who read to dogs improve their reading skills and confidence! During the summer, the therapy animals are available on Wednesdays at 10:30am
- **Family Storytime.** This storytime falls on the fourth Saturday of the month at 10:30am. The next date of this program will be on Saturday, June 28th at 10:30am. In June, join the Library for a “walking storytime.” Families will meet at the Library to stroll the downtown storywalk together then come back to the Library to paint rocks. It will be followed by the Love on a Leash program at 11:15am.
- **Teen Gaming.** During the summer, this program takes place Monday-Thursday at 3:30pm for teens.
- **Teen Scene.** Teen Scene is hosted each week on Wednesday afternoons at 3:30pm for grades 6-12. Activities vary and registration is not required.
- **Teen Blush Book Club.** On the first Thursday of the month at 4pm, join us for a teen book club! Blush Book Club is an extension of our Books with Spice program for high school students. This group reads young adult (YA) romance, and meets in the large study room. The title for July 3rd is *Elixir* by Hilary Duff and Elisa Allen.
- **DIY Craft Night.** Do-It-Yourself (DIY) Craft Night takes place the second Monday of the month at 6 pm. In the month of June it will be textured art.
- **Bunco Night!** Come meet new people and play Bunco on the first Monday of the month at 6pm. Bunco is a dice game generally played with twelve or more players, divided into groups of four, trying to score points while taking turns rolling three dice.
- **Game Night at the Library!** Come play games at the Library every Wednesday from 5-7pm! This program is for all-ages and skill levels. Games may include D&D and a variety of board games. This program will be held in the multipurpose room and staff will be present to facilitate as needed. No registration required.
- **Summertime Series.** Each week of the Summer Reading Program there will be a special performance at 9:30 and 11am (exception June 18th only 11am). Special events, which are geared for kids of all ages, include: Vodvill Entertainment, Science Heroes Show, Magician Shawn Reida, Water Party with the Mulvane Fire Department, Mr. Stinky Feet, Music with Dino O’Dell, and Musician Aaron Fowler.
- **Art Swap.** Create, trade, and connect on Monday, June 16th at 6pm! Drop in to design mini works of art—paint, draw, collage, or doodle—and swap your pieces with fellow creatives. Make extras to share with friends or leave around the community to brighten someone’s day!

- **Outdoor Music.** Join us Friday, June 20th from 7:30pm-8:30pm on the Library lawn for live music from three local metal/rock bands: Schoenchen, Verruckt, and Nothing//Special! Bring lawn chairs, blankets, and possibly your earplugs for this celebration of music and young talent!
- **Paint Night.** Unleash your creativity at our Paint Night on Monday, June 23rd at 6pm! This nature-themed paint activity will have you observing and immersing yourself in the colors of our world! No experience is necessary, and all materials will be provided. Registration is required—reserve your spot and get ready for a fun and relaxing evening of painting!
- **Read It & Eat.** Check out a cookbook or magazine from the Library and create a dish using the recipe. Bring in the dish and a copy of the recipe to try other people's dishes on Tuesday, June 24th at 6pm. This program is for adults only and registration is required. Remember, each person must bring a dish in order to participate.
- **Art and Advocacy!** On Monday, June 30th at 6pm, join us for an inspiring evening as we explore the power of advocacy in art—past and present. Discover how artists have used their work to spark change, elevate underrepresented voices, and make a lasting impact on the world around us.
- **Collaborative Window Mural.** On Saturday, July 12th from 10am-12pm, help bring our Library windows to life with color! Join us for a collaborative window mural event where a pre-drawn design will be ready for you to paint. Grab a brush, add your own creative touch, and watch as our community masterpiece comes together!
- **Food for Fines.** During the 7 weeks of the Summer Reading Program, pay off your overdue fines with donations of canned goods or non-perishable items, which will then be donated to our local food pantry.
- **Summer Storywalk.** From Memorial Day weekend to August 3rd, read the book Scribble Stones by Diane Alber with your family while walking the downtown of Mulvane. Maps/activity pages are available at the start of the walk (Chamber Office: 104 Prather) or at the Library. When kids finish the activity page, bring it back to the Library for a prize!

Stats:

- **Total Circulation for May.** 2023: 4,554; 2024: 4,672; and 2025: 4,167 (last month: 3,613).
- **Physical Materials Circulation for May.** 2023: 3,840; 2024: 3,850; and 2025: 3,271 (last month: 2,694).
- **eCirculation for May.** 2023: 704; 2024: 822; and 2025: 896 (last month: 919) checkouts for Libby (Overdrive).

- **New Patrons for May.** 2023: 56; 2024: 50; and 2025: 49 (last month: 41).
- **Number of Programs in May.** 55 Youth (age 0-11) Programs/Take-Home Crafts; 15 Teen Programs/Videos; 7 Adult Programs; and 4 Outreach Programs. Total May Programs in 2023: 61; 2024: 65; and 2025: 81 (last month: 73).
- **Attendance of Programs in May.** 3,257 attended the Youth Programs/Take-home Crafts; 81 attended Teen Programs/Videos; 62 attended Adult Programs; and 212 attended Outreach Programs. Total May Attendance in 2023: 1,472; 2024: 2,675; and 2025: 3,612 (last month: 1,561).
- **New Items.** 197 items were purchased in May.

Checkout- May 2025 (By Type)

Adult NF	147
Adult Fiction	561
Graphic Novels	161
Audio	22
Board Book	230
DVD	127
Easy Reader	895
Juvenile Fiction	237
Juvenile NF	237
Juvenile GN	251
Juvenile Audio	3
Wonderbook	12
Juvenile DVD	104
Large Print	53
Board Game	7
Magazines	43
In-house Equipment	24
Library of Things	6
Interlibrary Loan	38
Other	4
YA	65
YA NF	2
Kit	42

Total: 3,271

New Items- May 2025 (By Type)

Adult NF	12
Adult Fiction	59

Graphic Novels	5
DVD	15
Board Book	5
Easy Reader	28
Juvenile Fiction	7
Juvenile NF	10
Juvenile GN	5
Kit	2
Large Print	3
Magazines	33
YA	13
Total:	197

- a. Joel motioned to approve, Tyler seconded. All in favor.

VII. Old Business- None.

VIII. New Business

- a. Board Positions
- i. Kallie will serve as new President. Tyler will serve as VP. Mandy will stay as Treasurer. Madison will stay as Secretary.
 - ii. Joel motioned to approve, Mandy seconded. All in favor.
- b. Circulation Policy- Proposed Amendments
- i. Tyler motioned to approve, Joel seconded. All in favor.
- c. Fire System Quotes
- i. Joel motioned to approve the quote from Sandifer, Rachal seconded. All in favor.
- d. Ice Maker Quote
- i. Joel motioned to approve, Madison seconded. All in favor.

IX. Executive Session

- a. HR Update
- i. A motion was made by Mandy to begin the Executive Session at 6:06 PM and end it at 6:08 PM. Rachal seconded. All in favor.
 - 1. Information was shared, no decisions made.

X. Announcements

- a. Next Library Trustee Meeting- July 14th, at 5:30pm
- b. Board Training- Fall 2025

XI. Adjournment

- a. Mandy motioned to adjourn at 6:10 PM, Joel seconded. All in favor.

Minutes Submitted by: Madison Jurgensmeyer