

Mulvane Public Library Board of Trustees Agenda

Monday, March 10th, 2025 5:30pm

408 N. 2nd Ave., Mulvane, KS 67110

Approved April 14th, 2025

I. Call to Order

- a. Meeting called to order by Kallie K. at 5:32 PM. Board members present Madison J., Kallie K., Rachal H., Tyler M., Joel P., and Director Shanna S.

II. Public Comments: None

III. Reading and Approval of February Minutes

- a. February minutes read. Joel motioned to approve the February Minutes, Tyler seconded. Motion passes.

IV. Treasurer's Reports

- a. 2 vacuums needed maintenance.
- b. Now paying Eyemed, under BCBS but different billing.
- c. Twilio is a new text messaging system to alert patrons of library programs.
- d. Twin Valley free service will end after July.
 - i. Tyler motioned to approve the Treasurer's Report, Rachal seconded. Motion passes.

V. Payment of Bills

- a. Tyler motioned to approve the payment of the bills, Joel seconded. Motion passes.

VI. Library Director's Report

Updates and News:

- **Meetings.** I attended three virtual meetings with Library Market, and in-person attended the Chamber After Hours and the Downtown Business meeting. Stephanie, Bri, and Samantha also attended the virtual website meetings with Library Market. Stephanie attended the February Friends of the Library meeting, Chamber After Hours, and Downtown Business meeting. Victoria attended planning meetings for the Health Fair and Big Truck Night.
- **Professional Development.** Shanna attended the webinars Building Joy Centric Libraries and Advocacy in a Polarized World. Stephanie attended the webinars titled Statewide Services from the State Library of Kansas and HarperCollins Summer/Fall 2025 Adult Preview. Mae Beth attended the webinars South Central Kansas Library System (SCKLS) Readers' Advisory: Back to the Book Basics and KOHA: How to Turn Your Patrons into the Savviest OPAC Users. Rebecca attended the webinar Building Joy Centric Libraries. Samantha attended the webinars Graphic Novels for Adults and Young Adults, In the Mood to Swoon, and Dementia: How to Work with People with Dementia and Alzheimer's. Bri attended the webinar Empowering Teens.

Victoria attended the webinars KCSL Child Abuse Prevention, Early Literacy Is an Open Book, Embracing Neurodiversity: Cultivating an Inclusive Workplace for Neurodivergent Staff, Beyond Behavior Management: Coaching for Lasting Change and Emotional Growth, and Launch of the Public Library - Community Partner Coalition.

- **Chamber Coffee Talk.** I was the speaker for the February Chamber Coffee Talk. I presented on general library information and the upcoming website.
- **Grants.** Stephanie applied and received the New Programs Grant of \$500 from the SCKLS to purchase new “Library of Things” items to checkout to patrons, including: Tonie Box with Tonies (2), OBD Diagnostic Scanner, Telescope, Binoculars, Radon Detector, Blood Pressure Monitor, and Microscope Kit for Youth. Victoria applied and received a donation from Walmart for \$150 dollars to use for the Health and Wellness Fair.
- **Outreach.** Victoria provided library information to the KAKE TV morning show and helped with Munson’s Dr. Seuss program for kindergarten and 1st graders. Bri provided library information to the GSA group at the high school. Bri and Stephanie provided library information at the school district’s health fair for staff.
- **Building Maintenance.** The roof has been repaired, but it continues to leak so the company is actively trouble shooting the issue. Twin Valley installed Internet, but they struggled to get the new lines to function with the security system. Additionally, the Library has been experiencing some lag with the internet speed. They have been contacted about the issue.
- **Friends of the Library.** The Friends met in February and discussed a spring book sale over the town-wide garage sale weekend.
- **Donations.** Erin S. donated time to the Homeschool Collective program. Lori H. donated time to host Paws & Read. Nancy H. and Michelle M. donated time to bring their organization, Love on a Leash, to the Library. Jane’s Landing donated coffee for the weekly Chat & Play Café.

Projects:

- **Website.** The website is being built, and within the month Library Market will give library staff access to the site to start uploading content to the pages.
- **Summer Reading Program.** I am creating marketing materials, soliciting donations, and preparing the storywalk for the Summer Reading Program.
- **Staff Coaching Sessions.** I am meeting with all of the staff to touch base, and I will provide written feedback following the sessions.

Upcoming Events and Programs:

- **Book Clubs.** Books with Bite will discuss *Killers of a Certain Age* by Deanna Raybourn on Thursday, March 13th, at 6:30pm at Empire Tacos. Books with Spice

will discuss *Lair of the Lion* by Christine Feehan on Thursday, March 20th, at 6:30pm in the multipurpose room. Fiction and Friends will discuss *Wonder* by R.J. Palacio on Thursday, March 27th, at 5:30pm in the multipurpose room (*early start time).

- **Social Media Book Club.** The Library also hosts a social media book club each month. It focuses on non-fiction (Facebook), and the current title is *The Elements of Marie Curie* by Dava Sobel.
- **Storytimes.** Victoria is holding storytimes on Wednesdays at 10:30am and Fridays at 10:30am/11:30am. Wednesdays are geared towards preschool aged children and Fridays are for the littlest ones. In between Friday's storytimes there is the Chat & Play Cafe, a playtime for tots while parents and caregivers mingle.
- **Discover & Play.** Join Miss Victoria on Tuesday mornings at 10:30am for our discovery play time! There will be lots of fun activities, toys, and sensory materials for you and your children to play with together! Geared towards kids ages 0-5.
- **Weekly Crafts.** Crafts for children are available weekly, and teen crafts are available in the teen area on a bi-weekly basis as well.
- **Exploration Station (Grades K-3).** Come hang out at the Library after school each Tuesday at 4pm with Miss Victoria in the Multipurpose Room! There will be a variety of activities, ranging from STEAM projects to basic cooking to fort building to scavenger hunts and more!
- **Spark Zone (Grades 4-6).** Each Thursday at 4pm, visit the Library for an after school hangout time with video games, ping pong, crafts, coloring, and more! This program is geared towards kids in grades 4-6.
- **Paws and Read.** Join Lori and her dogs and cat for our Paws and Read program! Children can practice their reading skills with trained therapy dogs. Studies have shown that children who read to dogs improve their reading skills and confidence! Paws and Read happens each 1st and 3rd Tuesday at 3:30pm and 2nd and 4th Wednesday at 11am.
- **Cookie Bookie.** On the second Tuesdays at 6pm, join Miss Victoria for a fun storytime for children ages 0-5! After storytime, stick around for a craft and playdough fun! Every child between ages 0-5 who attends will go home with a new book.
- **Family Storytime.** This storytime falls on the fourth Saturday of the month at 10:30am. The next date of this program will be on Saturday, March 22nd at 10:30am. It will be on the theme "Spring."
- **Homeschool Collective.** Join other homeschool families at the Library on Thursday, March 13th from 1-3pm. This new program will be monthly on the 2nd Thursdays. We will have a variety of materials for families to utilize in their learning journeys, as well as activities available for free play. This monthly gathering is an opportunity for patrons choosing to homeschool in the Mulvane area to meet other families, learn together, and utilize resources that might not be easily available to them. Staff will

be present to assist as needed, but this time is designed for homeschoolers to connect and interact with each other.

- **Teen Gaming.** Teen gaming takes place each Monday at 3:30pm in the multipurpose room during the school year.
- **Teen Advisory Board.** Come to the Library on Tuesday, March 25th that 4pm to plan events, pick out new books, and share your ideas on how to make the library a better hangout spot for teens. Plus, you'll earn volunteer hours and build your resume. We meet once a month, chill, brainstorm, and eat snacks. Your voice matters—come make a difference! This program is for teens only. No registration is required!
- **Teen Scene.** Teen Scene is hosted each week on Wednesday afternoons at 3:30pm for grades 6-12. Activities vary and registration is not required.
- **Teen Blush Book Club.** On the first Thursday of the month at 4pm, join us for a teen book club! Blush Book Club is an extension of our Books with Spice program for high school students. This group reads young adult (YA) romance, and meets in the large study room. The title for April 3rd is *The Name Drop* by Susan Lee.
- **Homework Hub for Teens.** Join us every Thursday at 5pm in the multipurpose room for homework nights at the library! Homework Hub will be a dedicated quiet time for students to focus on reading, doing homework, or relaxing away from our main library busyness!
- **DIY Craft Night.** Do-It-Yourself (DIY) Craft Night takes place the second Monday of the month at 6 pm. In the month of March it will be recycled planters.
- **Bunco Night!** Come meet new people and play Bunco on the first Monday of the month at 6pm. Bunco is a dice game generally played with twelve or more players, divided into groups of four, trying to score points while taking turns rolling three dice.
- **Game Night at the Library!** Come play games at the Library every Wednesday from 5-7pm! This program is for all-ages and skill levels. Games may include D&D and a variety of board games. This program will be held in the multipurpose room and staff will be present to facilitate as needed. No registration required.
- **Chair Yoga with Carrie.** Join us at 6:00pm on Monday, March 17th as we engage in chair yoga with Carrie Golemon. Dress comfortably for the stretching. Registration is not required. Open to teens & adults.
- **Spring Break Visit with the Sedgwick County Zoo.** Join us for a fun Spring Break program with the Sedgwick County Zoo on Wednesday, March 19th! We will have one program at 9:30am and another one at 11:00am. Please make sure to be here on time to prevent disruptions to the presenters. No registration required!
- **Heart Healthy Living with Olga Lesnik.** On Monday, March 24th at 6pm, learn how nutrition influences heart health and get tips for making small, but impactful

lifestyle changes with insights from Olga, an American Heart Association HeartCorps member.

- **Week of the Young Child.** The Week of the Young Child is April 7th-11th, 2025. Come to the Library each day at 10:30am for a fun activity for families with children ages 0-5 to enjoy together in the multipurpose room! Each day will have a theme, including: Music Monday, Tasty Tuesday, Work Together Wednesday, Artsy Thursday, and Family Friday.

Stats:

- **Total Circulation for February.** 2023: 3,653; 2024: 3,588; and 2025: 3,318 (last month: 3,688).
- **Physical Materials Circulation for February.** 2023: 3,058; 2024: 2,902; and 2025: 2,427 (last month: 2,703).
- **eCirculation for February.** 2023: 595; 2024: 686; and 2025: 891 (last month: 985) checkouts for Libby (Overdrive).
- **New Patrons for February.** 2023: 27; 2024: 27; and 2025: 22 (last month: 28).
- **Number of Programs February.** 35 Youth (age 0-11) Programs/Take-Home Crafts; 15 Teen Programs/Videos; 7 Adult Programs; and 3 Outreach Programs. Total February Programs in 2023: 63; 2024: 62; and 2025: 60 (last month: 56).
- **Attendance of Programs in February.** 883 attended the Youth Programs/Take-home Crafts; 97 attended Teen Programs/Videos; 69 attended Adult Programs; and 124 attended Outreach Programs. Total February Attendance in 2023: 1,197; 2024: 1,467; and 2025: 1,173 (last month: 1,102).
- **New Items.** 212 items were purchased in February.

Checkout- February 2025 (By Type)

Adult NF	155
Adult Fiction	484
Audio	16
Board Book	186
DVD	157
Easy Reader	561
Juvenile Fiction	172
Juvenile NF	158
Juvenile GN	126
Juvenile Audio	1
Wonderbook	23
Juvenile DVD	90
Large Print	42
Board Game	17
Graphic Novels	51

Magazines	38
Interlibrary Loan	49
Other	45
YA	31
YA NF	3
Kit	22

Total: 2,427

New Items Purchased- February 2025 (By Type)

Adult NF	28
Adult Fiction	44
Graphic Novels	6
DVD	4
Board Book	9
Easy Reader	33
Juvenile Fiction	18
Juvenile NF	15
Juvenile GN	6
Large Print	2
Magazines	36
YA	11

Total: 212

- a. Tyler motioned to approve the Director's Report, Rachal seconded. Motion passes.

VII. Old Business: None

VIII. New Business

- a. Board Terms Ending 2025
Opening next month (April). Sarah has reached her term limit. VP Kallie will continue with another term.

IX. Executive Session: None

X. Announcements

- a. Next Library Trustee Meeting- April 14th at 5:30pm

XI. Adjournment

- a. Kallie motioned to approve, Joel seconded. Motion passes.

Minutes Submitted by:

Madison Jurgensmeyer, Secretary