

Mulvane Public Library Board of Trustees Agenda

Monday, May 12th, 2025 5:30pm

408 N. 2nd Ave., Mulvane, KS 67110

Approved June 9th, 2025

I. Call to Order- 5:35pm

- a. Joel Pile, Tyler Miranda, Madison Jurgensmeyer, and Kallie Kimble in attendance.

II. Public Comments- None.

III. Reading and Approval of April Minutes

- a. Tyler motioned to approve, Joel seconded. All in favor.

IV. Treasurer's Reports

- a. Noted: Building insurance - will be \$600 less than originally thought. City is currently withholding the tax funds for building insurance rather than us writing a check for it. It is noted in the budget that this expense does occur. Joel suggests actually receiving the money from the City and writing the check for it for accounting purposes.
- b. Madison motioned to approve, Joel seconded. All in favor.

V. Payment of Bills

- a. Tyler motioned to approve, Madison seconded. All in favor.

VI. Library Director's Report

Updates and News:

- **Meetings.** I attended the Mulvane Downtown meeting and the Area Friends Group Gathering. Stephanie attended the May Friends meeting and the Area Friends Group Gathering. Victoria attended the Mulvane Early Childhood Advisory meeting.
- **Professional Development.** I presented on the topic of Library Advocacy to the Area Friends Group and attended the webinar Beyond the Pizza Party: A Panel Discussion on how to Maintain Staff Morale. Stephanie attended a hybrid CPR Class and the Wichita Area Library Association (WALA) Tanner Symposium in Derby. Brooklyn attended the webinars Back to Basics: Reference Skills, Bully-Proof Your Library, and Backup: How Coworkers Should Provide Backup During Conflict. Rebecca attended the webinars Teen Brains Debunked-Exploring Teen Development and Handling Library Conflicts, and completed the hybrid CPR Class. Hannah completed the hybrid CPR Class. Bri attended the webinars Effective Library Advocacy and Library Customer Service, and attended the in-person WALA Tanner Symposium. Victoria attended the webinars Unlock the Power of Play, Where Creative Play and Social Emotional Development Meet, Responding to Awkward Situations in Youth Services, Transform Your Preschool Art Center to Expand Creativity, and Fostering Preschooler's Focus and Attention, and completed the

online class *Playing Around: The Library's Role in Playful Learning for Young Children*.

- **Staff Meeting.** The library staff gathered to review the 2025 Summer Reading Program and discuss general issues.
- **Grants.** I submitted and received the Bishop Grant in the amount of \$2,329 to fund the renewals of the Community Explorer Passes.
- **Outreach.** Victoria provided library information to the KAKE TV morning show. Bri provided library information to Cowley Community College and the Mulvane High School GSA Club.
- **Library Tours.** The Library is actively providing tours to all Munson and Grade School classes in April and May to promote library use and the Summer Reading Program.
- **Building Maintenance.** The door system is updated, but the handicap accessible buttons are not working. The fire detection system had a bad smoke/heat detector, and multiple false alarms were issued to dispatch before we were able to get the detector replaced. While the system was in alarm status, it prevented the HVAC from functioning for almost a day.
- **KanShare Meeting.** The group met and discussed on-going issues with the checkout system. No timeline has been released on a patch to fix the error.
- **Friends of the Library.** The Friends hosted the Area Friends Group Gathering in May, and held their annual Book Sale during garage sale weekend. Final totals are being calculated, but an estimated \$650 was raised by the sale. Also, they are currently doing a t-shirt fundraiser through May.
- **Donations.** Joan M. donated flowers and time to plant them in the flower pots. Master Gardeners from K-State Extension Office donated time for the April Family Storytime. Fred H. donated time to help replace a smoke detector. Wichita State University's dental hygiene students donated time and toothbrush kits for Preschool Storytime. Lori H. donated time to host Paws & Read. Jane's Landing donated coffee for the weekly Chat & Play Café.

Projects:

- **Summer Reading Program.** I am creating marketing materials, soliciting donations, and preparing the Storywalk for the Summer Reading Program.

Upcoming Events and Programs:

- **Book Clubs.** Books with Spice will discuss *Ten Hammers* by Liz Archer on Thursday, May 15th, at 6:30pm in the large conference room. Fiction and Friends will discuss *The Book of Charlie* by David Von Drehle on Thursday, May 22nd, at 6:30pm in the

multipurpose room. Books with Bite will discuss *The Seven Husbands of Evelyn Hugo* by Taylor Jenkins Reid on Thursday, June 12th, at 6:30pm at Amy's Pizza.

- **Social Media Book Club.** The Library also hosts a social media book club each month. It focuses on non-fiction (Facebook), and the current title is *Sigh, Gone* by Phuc Tran.
- **Storytimes.** Victoria is holding storytimes on Wednesdays at 10:30am and Fridays at 10:30am/11:30am. Wednesdays are geared towards preschool aged children and Fridays are for the littlest ones. In between Friday's storytimes there is the Chat & Play Cafe, a playtime for tots while parents and caregivers mingle.
- **Summer Storytimes.** Victoria will hold storytimes on Tuesdays at 10:30am and Fridays at 10:30am/11:30am beginning May 27th. Tuesdays are geared towards preschool aged children and Fridays are for the littlest ones. In between Friday's storytimes there is the Chat & Play Cafe, a playtime for tots while parents and caregivers mingle.
- **Discover & Play.** Join Miss Victoria on Tuesday mornings at 10:30am for our discovery play time! There will be lots of fun activities, toys, and sensory materials for you and your children to play with together! Geared towards kids ages 0-5.
- **Summer Discover & Play.** During the summer, this session will take place from 11-12pm following the summer storytime on Tuesdays.
- **Weekly Crafts.** Crafts for children are available weekly, and teen crafts are available in the teen area on a bi-weekly basis as well. During the summer program, teen crafts will be available weekly too.
- **Exploration Station (Grades K-3).** Come hang out at the Library after school each Tuesday at 4pm with Miss Victoria in the Multipurpose Room! There will be a variety of activities, ranging from STEAM projects to basic cooking to fort building to scavenger hunts and more! This program pauses during the summer.
- **Spark Zone (Grades 4-6).** Each Thursday at 4pm, visit the Library for an after school hangout time with video games, ping pong, crafts, coloring, and more! This program is geared towards kids in grades 4-6. This program pauses during the summer.
- **Kid Zone.** During the Summer Reading Program, every Thursday at 11am kids in grades K-5 are invited to create art from around the world at the Library.
- **Paws and Read.** Join Lori and her dogs and cat for our Paws and Read program! Children can practice their reading skills with trained therapy dogs. Studies have shown that children who read to dogs improve their reading skills and confidence! Paws and Read happens each 1st and 3rd Tuesday at 3:30pm and 2nd and 4th Wednesday at 11am. During the summer, the therapy animals will be available on Wednesdays at 10:30am

- **Cookie Bookie.** On the second Tuesdays at 6pm, join Miss Victoria for a fun storytime for children ages 0-5! After storytime, stick around for a craft and playdough fun! Every child between ages 0-5 who attends will go home with a new book. This program pauses during the summer.
- **Family Storytime.** This storytime falls on the fourth Saturday of the month at 10:30am. The next date of this program will be on Saturday, June 28th at 10:30am. In June, join the Library for an art storytime. It will be followed by the Love on a Leash program at 11:15am.
- **Homeschool Collective.** Join other homeschool families at the Library on Thursday, May 8th from 1:30-3:30pm. This new program will be monthly on the 2nd Thursdays. We will have a variety of materials for families to utilize in their learning journeys, as well as activities available for free play. This monthly gathering is an opportunity for patrons choosing to homeschool in the Mulvane area to meet other families, learn together, and utilize resources that might not be easily available to them. Staff will be present to assist as needed, but this time is designed for homeschoolers to connect and interact with each other. This program pauses during the summer.
- **Teen Gaming.** Teen gaming takes place each Monday at 3:30pm in the multipurpose room during the school year. During the summer, it will take place Monday-Thursday.
- **Teen Advisory Board.** Come to the Library on Tuesday, May 27th at 4pm to plan events, pick out new books, and share your ideas on how to make the library a better hangout spot for teens. Plus, you'll earn volunteer hours and build your resume. We meet once a month, chill, brainstorm, and eat snacks. Your voice matters—come make a difference! This program is for teens only. No registration is required! This program pauses during the summer.
- **Teen Scene.** Teen Scene is hosted each week on Wednesday afternoons at 3:30pm for grades 6-12. Activities vary and registration is not required.
- **Teen Blush Book Club.** On the first Thursday of the month at 4pm, join us for a teen book club! Blush Book Club is an extension of our Books with Spice program for high school students. This group reads young adult (YA) romance, and meets in the large study room. The title for June 5th is *Ex Marks the Spot* by Gloria Chao.
- **DIY Craft Night.** Do-It-Yourself (DIY) Craft Night takes place the second Monday of the month at 6 pm. In the month of May it will be Embroidered Photos.
- **Bunco Night!** Come meet new people and play Bunco on the first Monday of the month at 6pm. Bunco is a dice game generally played with twelve or more players, divided into groups of four, trying to score points while taking turns rolling three dice.

- **Game Night at the Library!** Come play games at the Library every Wednesday from 5-7pm! This program is for all-ages and skill levels. Games may include D&D and a variety of board games. This program will be held in the multipurpose room and staff will be present to facilitate as needed. No registration required.
- **Summer Reading Kick-Off Party.** On Friday, May 16th, join us outside on the Mulvane Public Library lawn for our Summer Reading Kick-Off Party from 6-8pm! You will be able to register for the summer reading challenge and receive your free tote bag and youth pool pass! There will be fun games, prize drawings, bounce houses, popsicles, and an animal experience with Wichita Riding Academy! Food vendor Iron Jacket BBQ and food truck Taters N Toppings will be available with food for purchase. Come hang out with us for this family event to kick off the summer in style!
- **Summertime Series.** Each week of the Summer Reading Program there will be a special performance at 9:30 and 11am (exception June 18th only 11am). Special events, which are geared for kids of all ages, include: Vodvill Entertainment, Science Heroes Show, Magician Shawn Reida, Water Party with the Mulvane Fire Department, Mr. Stinky Feet, Music with Dino O'Dell, and Musician Aaron Fowler.
- **Beginning Homebrew Class.** On Thursday, May 29th at 6pm, join the Wichita Homebrewers Organization to learn more about starting your own home brewery! This is an adult only event (21+).
- **Outdoor Movie Night.** Join us on Friday, May 30th at 8:45pm as we watch "Wicked" (PG) outdoors on the east lawn! Free popcorn will be provided, but remember to bring blankets and lawn chairs! Note: There will also be a "Teen Only" time from 7:30 to 8:30pm where we will tie-dye items!
- **Teen Just Dance Night.** Ready to show off your moves? Teens, join us on Tuesday, June 3rd at 5pm for a high-energy Just Dance Night! Whether you're a dance floor pro or just want to have fun with friends, this is your chance to groove to your favorite hits and compete for the top score!
- **Art Swap.** Create, trade, and connect on Monday, June 16th at 6pm! Drop in to design mini works of art—paint, draw, collage, or doodle—and swap your pieces with fellow creatives. Make extras to share with friends or leave around the community to brighten someone's day!
- **Paint Night.** Unleash your creativity at our Paint Night on Monday, June 23rd at 6pm! This nature-themed paint activity will have you observing and immersing yourself in the colors of our world! No experience is necessary, and all materials will be provided. Registration is required—reserve your spot and get ready for a fun and relaxing evening of painting!

- **Food for Fines.** During the 7 weeks of the Summer Reading Program, pay off your overdue fines with donations of canned goods or non-perishable items, which will then be donated to our local food pantry.
- **Summer Storywalk.** From Memorial Day weekend to August 3rd, read the book *Scribble Stones* by Diana Alber with your family while walking the downtown of Mulvane. Maps/activity pages are available at the start of the walk (Chamber Office: 104 Prather) or at the Library. When kids finish the activity page, bring it back to the Library for a prize!

Stats:

- **Total Circulation for April.** 2023: 3,551; 2024: 3,774; and 2025: 3,613 (last month: 3,958).
- **Physical Materials Circulation for April.** 2023: 2,986; 2024: 2,981; and 2025: 2,694 (last month: 3,028).
- **eCirculation for April.** 2023: 565; 2024: 793; and 2025: 919 (last month: 930) checkouts for Libby (Overdrive).
- **New Patrons for April.** 2023: 23; 2024: 18; and 2025: 41 (last month: 28).
- **Number of Programs in April.** 41 Youth (age 0-11) Programs/Take-Home Crafts; 15 Teen Programs/Videos; 14 Adult Programs; and 3 Outreach Programs. Total April Programs in 2023: 59; 2024: 64; and 2025: 73 (last month: 72).
- **Attendance of Programs in April.** 1,324 attended the Youth Programs/Take-home Crafts; 70 attended Teen Programs/Videos; 127 attended Adult Programs; and 40 attended Outreach Programs. Total April Attendance in 2023: 1,512; 2024: 1,827; and 2025: 1,561 (last month: 1,758).
- **New Items.** 239 items were purchased in April.

Checkout- April 2025 (By Type)

Adult NF	163
Adult Fiction	460
Graphic Novels	112
Audio	35
Board Book	230
DVD	98
Easy Reader	682
Juvenile Fiction	154
Juvenile NF	197
Juvenile GN	161
Juvenile Audio	4

Wonderbook	23
Juvenile DVD	81
Large Print	76
Board Game	5
Magazines	37
In-house Equipment	7
Library of Things	5
Interlibrary Loan	44
Other	38
YA	43
YA NF	3
Kit	36
Total: 2,694	

New Items Purchased- April 2025 (By Type)

Adult NF	19
Adult Fiction	68
Graphic Novels	2
DVD	7
Board Book	3
Easy Reader	36
Juvenile Fiction	20
Juvenile NF	10
Juvenile GN	9
Large Print	2
Magazines	38
YA	12
Library of Things	9
Total: 239	

- a. Shanna noted under maintenance: The handicap accessible buttons are working now. The front bench is being refinished due to paint chipping. This will probably be a few hundred to repair.
- b. Tyler motioned to approve, Joel seconded. All in favor.

VII. Old Business

- a. HVAC Quote
 - i. Kruse was contacted for a second opinion on a proposed HVAC project. While on site, they found wires at the intake boxes damaged. They submitted a quote to fix the boxes and shared the opinion that the controls did not need to be

migrated to a different system. Shanna proposes fixing current issues addressed in the quote and seeking more commercial proposals later in the year, including from Kruse.

ii. Tyler motioned to approve; Madison seconded. All in favor.

b. Board Appointment

i. Cynthia Creamer's appointment approved by City Council.

VIII. New Business

a. Budget 2026

i. City will be doing a finance workshop for budget distribution this year. Shanna has prepared a 2026 Budget based on last year's numbers for Library Board approval.

ii. Tyler motioned to approve; Madison seconded. All in favor.

b. Summer Reading Program 2025

i. Information about program shared.

c. Other- None.

IX. Executive Session- None.

X. Announcements

a. Next Library Trustee Meeting- June 9th at 5:30pm

XI. Adjournment- 6:05pm

Minutes Submitted by Madison Jurgensmeyer, Secretary.