

## **Mulvane Public Library Board of Trustees Agenda**

**Monday, September 8th, 2025 5:30pm**

**408 N. 2<sup>nd</sup> Ave., Mulvane, KS 67110**

Approved October 13<sup>th</sup>, 2025

**I. Call to Order- 5:33 PM**

- a. Present: Madison Jurgensmeyer, Cynthia Creamer, Tyler Miranda, Joel Pile, Mandy Roderick, Rachal Harper, Kallie Kimble, and Director Shanna Smith-Ritterhouse.

**II. Public Comments- None.**

**III. Reading and Approval of August Minutes**

- a. Tyler motioned to approve, Mandy seconded. All in favor.

**IV. Treasurer's Reports**

- a. Mandy motioned to approve, Rachal seconded. All in favor.

**V. Payment of Bills**

- a. Madison motioned to approve, Cynthia seconded. All in favor.

**VI. Library Director's Report**

**Updates and News:**

- **Meetings.** I had a mentorship meeting with a local librarian who is seeking professional guidance, met with the construction and architecture company to review our on-going building issue, and attended an online Kansas Library Association Governmental Affairs Committee meeting. Stephanie attended the Mulvane Historical Museum meeting, a Wichita Area Library Association (WALA) meeting, and the Friends of the Library meeting. Victoria met with Kande J. from the Mulvane Recreation Foundation to plan the joint September event. Bri attended a WALA meeting.
- **Professional Development.** Shanna attended the webinars Reader's Advisory: Back to Basics and Focus On: Kansas City Public Library. Stephanie attended the webinars How to Present with Confidence, Building Drama-Resilience, Comics to the Core: Graphic Novels and Manga Essentials, Librarian's Legislation & Media Training, and web-based focus group for managers with the Association of Rural and Small Libraries (ARSL). Victoria attended the webinar Boost Engagement, Belonging, and Regulation with Music and Movement. Bri attended the webinar Building Community Through Crafts. Bailey attended the webinars Teen Brains Debunked, Basic Book Repair: Repairing Torn Pages, Basic Book Repair: Tipping in Loose Pages, Basic Book Repair: Tightening Loose Hinges, Basic Book Repair: Repairing a Broken Hinge, and a hybrid Red Cross CPR/First Aid training. Mae Beth, Brooklyn, and Rebecca attended an in-person training about book repair hosted by the South Central Kansas Library System and the vendor Demco.

- **Outreach.** Victoria provided library information to the KAKE TV morning show, and provided a storytime at the Mulvane Old Settler's Turtle Races. Bri provided library information at Cowley Community College.
- **Microfilm Collection.** After the Library presentation last month, the Mulvane Historical Museum voted in favor of funding the Mulvane News (2013-present) microfilm collection and the additional digitization of this collection. Their monetary support of this project is \$5,640.
- **High School Intern.** A student from Mulvane High School has started her internship at the Library. She will be trained as a Library Assistant and help staff the Library four afternoons a week this semester.
- **KanShare.** The KanShare Directors met and discussed general consortium concerns and the future of the current catalog app. It was agreed to move forward and migrate to Aspen Discovery to replace the current app and add integration of digital resources to our catalog.
- **Artwork.** Artists Bailey Downer (Library Staff) and Cathy Everhart are displaying pieces on the Library walls from September through November.
- **Building Maintenance.** The urinal in the men's restroom required professional maintenance after the flushing mechanism failed.
- **Donations.** Bart and Taylor from Wichita State University donated time for the sign language class. Megan C. donated toys to use for play times. Karen C. donated puzzles and craft supplies. Lori H. donated time to host Paws & Read. Jane's Landing donated coffee for the weekly Chat & Play Café. Leslie and Charlie donated time for general volunteering.

#### Projects:

- **Library Signage.** I will be exploring an update to exterior library signage.

#### Upcoming Events and Programs:

- **Book Clubs.** Books with Bite will discuss *The Seventh Veil of Salome* by Silvia Moreno-Garcia on Thursday, September 11th, at 6:30pm at the Panda (Mulvane). Books with Spice will discuss *Wildfire* by Hannah Grace, on Thursday, September 18th, at 6:30pm in the large conference room. Fiction and Friends will discuss *The Best of Me* by Nicholas Sparks on Thursday, September 25th, at 5:30pm in the multipurpose room (earlier time due to movie showing as well).
- **Social Media Book Club.** The Library also hosts a social media book club each month. It focuses on non-fiction (Facebook), and the current title is *Building Material: The Memoir of a Park Avenue Doorman* by Stephen Bruno.
- **Storytimes.** Victoria is holding storytimes on Wednesdays at 10:30am and Fridays at 10:30am/11:30am. Wednesdays are geared towards preschool aged children and

Fridays are for the littlest ones. In between Friday's storytimes there is the Chat & Play Cafe, a playtime for tots while parents and caregivers mingle.

- **Discover & Play.** Join Miss Victoria on Tuesday mornings at 10:30am for our discovery play time! There will be lots of fun activities, toys, and sensory materials for you and your children to play with together! Geared towards kids ages 0-5.
- **Weekly Crafts.** Crafts for children are available weekly, and teen crafts are available in the teen area on a bi-weekly basis as well.
- **Exploration Station (Grades K-3).** Come hang out at the Library after school each Tuesday at 4pm with Miss Victoria in the Multipurpose Room! There will be a variety of activities, ranging from STEAM projects to basic cooking to fort building to scavenger hunts and more!
- **Spark Zone (Grades 4-6).** Each Thursday at 4pm, visit the Library for an after school hangout time with video games, ping pong, crafts, coloring, and more! This program is geared towards kids in grades 4-6.
- **Paws and Read.** Join Lori and her dogs and cat for our Paws and Read program! Children can practice their reading skills with trained therapy pets. Studies have shown that children who read to animals improve their reading skills and confidence! Paws and Read happens each 1st and 3rd Tuesday at 3:30pm and 2nd and 4th Wednesday at 11am.
- **Cookie Bookie.** On the second Tuesdays at 6pm during the school year, join Miss Victoria for a fun storytime for children ages 0-5! After storytime, stick around for a craft and playdough fun! Every child between ages 0-5 who attends will go home with a new book.
- **Family Storytime.** This storytime falls on the fourth Saturday of the month at 10:30am. The next date of this program will be on Saturday, September 27th. In September, join the Library for Hispanic Heritage Month!
- **Homeschool Collective.** Join other homeschool families at the Library on Thursday, September 11th from 1-2:30pm. The Sedgwick County Conservation District will be hosting a hands-on program about pollution at this month's meeting. This program is held monthly on the 2nd Thursdays. We will have a variety of materials for families to utilize in their learning journeys, as well as activities available for free play. This gathering is an opportunity for patrons choosing to homeschool in the Mulvane area to meet other families, learn together, and utilize resources that might not be easily available to them. Staff will be present to assist as needed, but this time is designed for homeschoolers to connect and interact with each other.
- **Teen Gaming.** Teen gaming takes place each Monday at 3:30pm in the multipurpose room during the school year.
- **Teen Scene.** Teen Scene is hosted each week on Wednesday afternoons at 3:30pm for grades 6-12. Activities vary and registration is not required.

- **Teen Blush Book Club.** On the first Thursday of the month at 4pm, join us for a teen book club! Blush Book Club is an extension of our Books with Spice program for high school students. This group reads young adult (YA) romance, and meets in the large study room. The title for October 9th is *Loveboat, Taipei* by Abigail Hing Wen.
- **DIY Craft Night.** Do-It-Yourself (DIY) Craft Night takes place the second Monday of the month at 6pm. In the month of September, it will be paper mosaics.
- **Bunco Night!** Come meet new people and play Bunco on the first Monday of the month at 6pm. Bunco is a dice game generally played with twelve or more players, divided into groups of four, trying to score points while taking turns rolling three dice.
- **Game Night at the Library!** Come play games at the Library every Wednesday from 5-7pm! This program is for all-ages and skill levels. Games may include D&D and a variety of board games. This program will be held in the multipurpose room and staff will be present to facilitate as needed. No registration required.
- **Library Card Sign-Up Month.** September is Library Card Sign-Up Month! Children and Teens who register for a Library card from September 2nd to 30th will receive a FREE book! Adults who register for a Library card in September will be entered into our "Golden Card Giveaway" worth 6-FREE audiobooks from Libro.fm!
- **Block Party!** The Mulvane Public Library and Mulvane Recreation Foundation will co-host a Block Party together on Friday, September 12th from 6-8pm! There will be games, inflatables, an imagination playground, aerialists, door prizes, food, and more! This event will be hosted in 2025 at the Mulvane Rec Center.
- **Charcuterie 101 Class.** On Monday, September 22nd at 6pm, learn how to make a charcuterie board for your next dinner party! From the perfect cheese pairings to how to make it all fit together, by the end of this class, you'll be a master at charcuterie boards! Registration is required.
- **Chair Yoga.** Join us on Monday, September 29th at 6:00pm, as we engage in video tutorials of chair yoga. Dress comfortably for the stretching. Registration is not required. Open to teens & adults.
- **Outdoor Movie Event.** Join us Friday, October 3rd at 7pm, for a free outdoor showing of "Lilo & Stitch" (2025) on the Library's lawn. This is a live-action remake that is sure to bring a smile to all members of your family! The Library will provide the popcorn, just bring lawn chairs and blankets for this event!
- **KanRead: History to Hollywood- Polynesian Legends in Modern Media.** On Tuesday, October 7th at 6pm, journey into the world of Polynesian mythology and see how it has shaped some of our favorite stories. From Disney's Moana to the novel and film The Whale Rider, modern media takes inspiration from centuries of legend. Let's uncover the stories behind the screen and page!

- **True Crime Forensics Class.** Join us for an evening of forensics and true crime on Monday, October 20th at 6pm, as we explore the science behind criminal investigations. Whether you're a true crime fan or just curious about how cases are solved, this class offers a fascinating look into the world of forensic techniques and real-life mysteries.
- **USD263 Bond Town Hall.** On Thursday, October 23rd at 6pm, the Library is hosting a town hall event to provide the community with information about the upcoming bond vote. This event is an opportunity for residents to learn more, ask questions, and hear from relevant speakers.

**Stats:**

- **Total Circulation for August.** 2023: 4,157; 2024: 4,426; and 2025: 3,937 (last month: 4,445).
- **Physical Materials Circulation for August.** 2023: 3,511; 2024: 3,653; and 2025: 3,084 (last month: 3,564).
- **eCirculation for August.** 2023: 646; 2024: 773; and 2025: 853 (last month: 881) checkouts for Libby (Overdrive).
- **New Patrons for August.** 2023: 27; 2024: 21; and 2025: 27 (last month: 37).
- **Number of Programs in August.** 45 Youth (age 0-11) Programs/Take-Home Crafts; 12 Teen Programs/Videos; 13 Adult Programs, and 6 Outreach Programs. Total August Programs in 2023: 58; 2024: 61; and 2025: 76 (last month: 63).
- **Attendance of Programs in August.** 1,243 attended the Youth Programs/Take-home Crafts; 88 attended Teen Programs/Videos; 114 attended Adult Programs, and 746 attended the Outreach Programs. Total August Attendance in 2023: 2,185; 2024: 1,918; and 2025: 2,191 (last month: 2,770).
- **New Items.** 179 items were purchased in August.

**Checkout- August 2025 (By Type)**

|                  |     |
|------------------|-----|
| Adult NF         | 184 |
| Adult Fiction    | 625 |
| Graphic Novels   | 76  |
| Audio            | 14  |
| Board Book       | 228 |
| DVD              | 136 |
| Easy Reader      | 724 |
| Juvenile Fiction | 206 |
| Juvenile NF      | 223 |
| Juvenile GN      | 208 |
| Juvenile Audio   | 4   |

|                     |     |
|---------------------|-----|
| Wonderbook          | 21  |
| Juvenile DVD        | 103 |
| Large Print         | 103 |
| Board Game          | 13  |
| Magazines           | 48  |
| In-house Equipment  | 16  |
| Library of Things   | 5   |
| Interlibrary Loan   | 46  |
| Other               | 2   |
| YA                  | 60  |
| YA NF               | 1   |
| Kit                 | 38  |
| <b>Total: 3,084</b> |     |

**New Items- August 2025 (By Type)**

|                   |    |
|-------------------|----|
| Adult NF          | 9  |
| Adult Fiction     | 55 |
| Graphic Novels    | 1  |
| DVD               | 12 |
| Board Book        | 12 |
| Easy Reader       | 20 |
| Juvenile Fiction  | 9  |
| Juvenile NF       | 7  |
| Juvenile GN       | 4  |
| Wonderbook        | 1  |
| Large Print       | 2  |
| Magazines         | 33 |
| YA                | 5  |
| Board Game        | 7  |
| Activity Bag      | 2  |
| <b>Total: 179</b> |    |

- a. Tyler motioned to approve, Joel seconded. All in favor.

**VII. Old Business- None.**

**VIII. New Business**

- a. Holiday Closings 2026
- i. Tyler motioned to approve, Mandy seconded. All in favor.
- b. Other
- i. Ceiling Repair Quote

1. Mandy moved to pay \$2K to Harman Huffman to fix the ceiling, with additional actions if necessary. Joel seconded. All in favor.
  - ii. Deep Freeze Quote (Patron Privacy Software)
    1. Tyler motioned to approve, Mandy seconded. All in favor.
- IX. Executive Session**
  - a. Mandy made a motion to enter executive session at 6 PM and end at 6:05 PM, Joel seconded. All in favor.
  - b. Patron incident information shared with no decisions made.
- X. Announcements**
  - a. Next Library Trustee Meeting- October 13th, at 5:30pm
- XI. Adjournment**
  - a. Tyler motioned to adjourn at 6:07 PM, Rachal seconded. All in favor.

Minutes Submitted by:

Madison Jurgensmeyer, Secretary