

Mulvane Public Library

Environmental Safety Policy

Board Amended December 9th, 2024

It is the responsibility of the Mulvane Public Library to maintain a healthy and clean environment for all Library patrons and to protect the City's investment in Library collections, equipment, and property. In order to fulfill this responsibility, the Library may restrict a patron's ability to borrow materials and/or to visit the Library facility when such use may jeopardize the health and cleanliness of the building, collections, and patrons.

A. Examples

Situations where borrowing of materials may be suspended include, but are not limited to:

- Evidence that items on loan to a patron may have been returned with insects that are known to be damaging to library materials, or that can result in pest infestations in the Library facility, e.g. roaches, silverfish and some types of beetles.
- Evidence that items on loan to a patron may have been returned with bodily fluids (human or animal urine, feces, blood, vomit, etc.) and/or chemical residues (including meth).

Situations where access to the Library facility may be suspended include, but not be limited to:

- Patrons or patron possessions with fleas, lice, or bed bugs.
- Patrons with clothing that is stained with human or animal urine, feces, blood, vomit, etc.

B. Suspension

Should it become necessary to suspend Library privileges of a patron in order to protect Library collections, facilities, or other library patrons, notification of the suspension will be made by the Director, Assistant Director, or Board of Trustees. The initial notification will be made by phone, but an additional letter informing the patron of the suspension and reinstatement process will be mailed no later than 7 days following the phone call.

Environmental safety suspensions at other libraries within the KanShare Consortium will be honored at the Mulvane Public Library as well.

C. Reinstatement of Library Privileges

Patrons with suspensions due to Environmental Safety reasons may request reinstatement upon the ability to demonstrate that the situation that resulted in loss of privileges has been resolved.

For reinstatement requests relating to suspensions due to pest infestation, decisions will be made based upon evidence showing that the address in question has been inspected with no sign of infestation or that the residence has been treated. Confirming information may include copies of receipts for treatment, a letter from a licensed pest control company, or a written statement from the owner or property manager of a multi-family rental residence. In some circumstances, proof of a change of residential address may also be accepted.

Board Approved November 14th, 2016.